**Continuing Education Reporting Form**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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|  | **Date** | **Nature of Event** | **Verification** |
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| 2 |  |  |  |
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| 4 |  |  |  |
| 5 |  |  |  |

Please fill in the date and nature of event; print legibly. The verification should preferably be the signature of a faculty member attending the event (or supervising the research or verifying your membership in AIChE). If a faculty member is not present, it should be one of the organizers of the event (such as an officer in the AIChE local section or student chapter). If the signature is not legible, please ask the signer to add his/her name in block letters. Alternatively, a ticket stub or completion certificate may be attached.

The CBE department will accept up to 3 learning modules found on Lynda.com, as CEE credits each semester.   If you choose to select one of these, you will need to attach a certificate of completion for each module completed, to earn the CEE credit. The link to access these modules is:  <http://oit.utk.edu/lynda>